



Tender Notice



Web: www.siovs.edu.pk, Phone: +92-22-9210352

According to SPPRA Rules 2010 (Amended till date) the **Sindh Institute of Ophthalmology and Visual Sciences (SIOVS)**, at **Eye Hospital Journalist Colony Hyderabad** invited Sealed Bids from Manufacturers / Authorized Distributors / Authorized Dealers / Suppliers (Registered with Sales Tax and Income Tax Departments, SRB etc) on **“Single-Stage – Two Envelope Basis”** for:

- **PURCHASE OF DRUGS / MEDICINE (LOCAL PURCHASE)**

IMPORTANT DATES:

| | | |
|----------------------------------|--|------------------------------------------------------------|
| Purchase of Tender Form | | Up-to 19th November 2018 @ Rs. 500/- |
| Submission of Tender Form | | On / before to 20th November 2018 at 11:00 AM Sharp |
| Opening of Technical Bids | | On 20th November 2018 at 11:30 AM Sharp |

For further details / terms and conditions, please visit SIOVS Official Website **www.siovs.edu.pk**

Tender Ref: 02/2018-19

Purchase and Store Officer, SIOVS



SINDH INSTITUTE OF OPHTHALMOLOGY & VISUAL SCIENCES (SIOVS), HYDERABAD

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TENDER FORM (Tender Form Fees Rs.500/-(Non Refundable)

SUPPLY OF DRUGS AND MEDICINES FOR THE YEAR 2018-19 ON DAILY / EMERGENCY BASIS (24/7 HOURS BASIS FROM MEDICAL STORE IN NEAR OR AROUND THE HOSPITAL)

TENDER INQUIRY NO. 05/2018-19 **DUE ON 20-11-2018**
Time of issuance of Tender form upto 19-11-2018 at 02:00 P.M
Time of Submission of Tender on 20-11-2018 at 11.00 A.M
Time of Opening of Tender on 20-11-2018 at 11.30 A.M

Bidding Document for Procurement of Items on Day to Day Emergency basis FOR THE FINANCIAL YEAR 2018-19.

| S.NO | Description | Discount on retail |
|------|----------------------------------------------------------------------------------------------|--------------------|
| 1 | Local Purchase of Drugs & Medicines, Surgical & Other Allied items (24/7 Hours on Emergency) | |

NATIONAL TAX No: _____

GST No: _____

C.N.I.C No: _____

(Photostat copies must be enclosed)

SIGNATURE

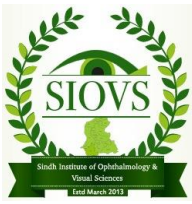
NAME OF CONTRACTOR

ADDRESS

Contact NO

INVITATION FOR BIDS

1. Sealed bids are invited from eligible bidders for the purchase of Drugs & Medicines & Other Allied items against funds available under the head of daily emergency local Purchases for the financial year 2018-19.
2. Bidding procedure will be conducted under SPPRA Rules 2010 clause 46(2). Bidding Procedure specified in this document is open to all interested bidders.
3. Only Retailers can participate in the tender. Who has the outlet/ Store, near/ around SIOVS Hyderabad.
4. Interested bidders may obtain further information from office of the purchase & store office of SIOVS, during the office hours.



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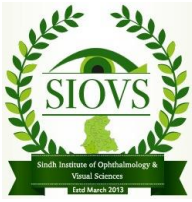
5. A complete set of bidding documents may be purchased by interested bidders on the Submission of a written application from office of the undersigned upon cash payment of non refundable fees of Rs.500/- (Rupees Five Hundred Only).
6. Bids must be delivered to the office of the undersigned up to 12:00 noon.
7. All bids must be accompanied by fixed bid security/ earnest Money amounting to rupees 100,000/- In shape of pay order/ bank draft in favour of Director SIOVS, Hyderabad.
8. Late bids will be rejected.
9. Bids will be opened in the presence of the bidder's authorized representatives who choose to attend at office of the undersigned at 11:30 am.

GENERAL CONDITIONS & INSTRUCTIONS:

1. Bid will be valid for 90 days from the date of opening for technical and financial evaluation. The bidders shall quote their prices/ discount inclusive of all applicable duties and Taxes / transportation etc. and all other expenses on free delivery to SIOVS. Price/ Discount should be quoted in Figures & Words both as per sample Performa given below, failing which the offer will be ignored.
2. Tender is invited as per SPPRA Rule 2010 clause 46 (2) (Single stage two envelope bidding procedure). The vendor should prepare their tender in form of **TECHNICAL** and **FINANCIAL PROPOSAL** separately. The envelopes should be marked Technical Proposal and Financial Proposal as in bold and legible letter to avoid confusion. Both envelopes should be stapled and address to the Director SIOVS and inserted in the tender box on scheduled date and time.
 - The tenderer will be responsible to deliver the tendered items on his own cost at SIOVS HYDERABAD.
 - Sample of all dry items should be provided at the time of opening of technical tender otherwise tender will be rejected.
 - For alternate offer separate tender purchase receipt must be enclosed.

A) TECHNICAL PROPOSAL Should have following documentary proof along with Terms and conditions compliance:

- Original Tender Purchase receipt.
- Original Pay Order I Bank Draft of Earnest Money.
- Copy of CNIC (Bidder).
- Quoted articles/Description should be marked.
- Copy of valid Retail Drug Sale Licenses.
- Copy GST & Income Tax Registration Certificate.
- Copy of Professional Tax paid receipt during last three years.
- Original terms and conditions duly signed and stamped.



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- Under taking on Stamp Paper RS: 100/-
- Proof of Income Tax paid during the last three years (Tax Return Documents).
- The Bidder should submit documentary evidence of business turnover of Rs:10 million in last three (Bank letter or Bank statement).

B) FINANCIAL PROPOSAL

i) Bid offer with quoted Price/ Discount on M.R.P, dully signed and stamped.

3. In case of violation of any clause I terms and condition of the tender, the tender will be ignored/ rejected.
4. The Bidder must have outlet or office/ place of delivery around/near SIOVS, Hyderabad city to facilitate the day to day emergency supplies to SIOVS, Hyderabad.
5. The bidder should provide documentary avoidance that he has three year business experiences at the same outlet/store office.
6. If the shop/ outlet office are rented copy of current/valid rent agreement with the owner till 30th June 2019 must be submitted with the tender along with the copy of property documents (city Survey Etc.).
7. If the Shop/ Outlet office is owned the copy of valid city survey documents must be submitted with the tender documents.
8. The technical bids will be evaluated in accordance with the Technical/ financial Performa attached with the tender. The disclosure of the offered discount at the time of opening of technical bids will result in the rejection of the bid.
9. The envelope(s) must be properly sealed and addressed to the Director SIOVS, Hyderabad. And should be marked at the top corner "Tender inquiry Number" for the supply of DRUGS AND MEDICINES AND Other Allied Items etc.
10. The discount on M.R.P once quoted by firm cannot be changed during validity period of the tender.
11. Any condition, ambiguous or incomplete offered in any respect will be considered invalid.
12. Any erasing /cutting crossing etc. appearing in the offer must be properly signed by the person signing the tender.
13. No supply will be accepted having expiry date at least 70% of the shelf life for the National manufacturers and 60% for imported and Multi Nationals (wherever applicable).
14. The supplies should be as per drug act 1976 (Wherever applicable) and shall be delivered whenever required according to the prescribed specifications and in the presence of the authorized officer or his representative by vendor.



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15. The vendor will have to provide 24 hours services to SIOVS, Hyderabad.
16. If any delay occurs on the part vendor to supply the required articles at the given time and place the said/ authorized officer may purchase them from the open market and the cost differences will be paid by the Vendor.
17. The articles/ Items will be supplied on the supply order dully signed by the authorized officer.
18. The Procuring agency reserves the Right to cancel the part or whole Tenders without any reasons.
19. Director, SIOVS reserve the right to impose the following penalties for any breach of the contract that the medicines should be paid up to the mark and quality by bidders.
 - i) Forfeiture of the Security money
 - ii) Black listing of the firm
 - iii) Impose Fine/ Penalty
20. Income Tax, GST and SST and other Taxes will be applied as per rules.

**Director,
Sindh Institute of Ophthalmology
& Visual Sciences, Hyderabad**